

CNH | KEY CLUB

Code of Conduct | District Convention | 2014

CNH District Office Address: 8360 Red Oak Street #201, Rancho Cucamonga, CA 91730-0608
Bruce Hennings, Director of Service Leadership: bruce@cnhkiwanis.org

SEND: One (1) completed form per attendee with registration invoice and payment to CNH District Office.

PURPOSE: To ensure a safe and purposeful event with expected behaviors consistent with the high ideals of Key Club, the CNH Key Club student leaders with Administration approval have developed this code of conduct as an effective way to clearly state our organization's position on the expected attire, housing accommodations, behaviors, and overall general conduct by all individuals in attendance at District Convention.

TERMINOLOGY: For the purposes of this code of conduct, the following terminology and definitions will apply.

"Attendees" will apply to all individuals attending District Convention including but not limited to: Key Club members, adults (advisors and chaperones), and invited guests

"Curfew" is the designated time that all Key Club members will remain in their assigned rooms from midnight to 5:00 am for the duration of the convention.

"Spirit Attire"

- **Shoes:** athletic, casual, or dress shoes that cover the heel. AVOID: sandals, flip flops, Tevas, etc.
- **Bottoms:** Ankle length pants in good condition (jeans, slacks, khakis, etc.) worn at the waist. AVOID: shorts, leggings, Capris, skirts, etc.
- **Tops:** Unaltered tee-shirts, sweatshirts, button down dress shirts, blouses or collared shirts that cover the stomach, back, torso, and shoulders. AVOID: Logos other than those of the Kiwanis Family.

"Convention Casual Attire"

- **Shoes:** athletic, casual, or dress shoes that cover the heel. AVOID: sandals, flip flops, Tevas, etc.
- **Bottoms:** Ankle length pants in good condition (jeans, slacks, khakis, etc.) worn at the waist. AVOID: shorts, skirts, leggings, Capris, etc.
- **Tops:** Unaltered convention tee-shirts.

"Business Casual Attire"

- **Shoes:** Casual or dress shoes that cover the heel. AVOID: sandals, flip flops, Tevas, athletic shoes, etc.
- **Bottoms:** Ankle length pants in good condition (jeans, slacks, khakis, etc.) worn at the waist. AVOID: shorts, skirts, leggings, Capris, etc.
- **Tops:** Button down dress shirts, blouses, or collared shirts.

"Business Professional Attire" Dress to Impress FEMALES

- **Shoes:** Dress shoes, flat or with heels that cover the heel. AVOID: athletic, multi-colored, metallic, or glitter type shoes, etc.
- **Bottoms:** Ankle length dress pants/slacks or unadjusted, top of the knee or longer in length skirts. AVOID: shorts, leggings, Capris, jeans, corduroy, parachute, or baggy pants
- **Tops:** Button down dress shirts or blouses that cover the stomach, chest, back, torso, and shoulders with no visible cleavage.

MALES

- **Shoes:** Black/dark leather or patent leather dress shoes with black/dark socks. AVOID: suede, canvas, athletic, etc.
- **Bottoms:** Ankle length dress pants in good condition. AVOID: shorts, jeans, corduroy, parachute, or baggy pants
- **Tops:** Button down dress shirts properly tucked into the pants and a matching tie. Coat/jacket is optional.

"Semi-Formal Attire" Dress to Impress

FEMALES

- **Shoes:** Dress shoes, flat or with heels that cover the heel. AVOID: athletic shoes, sandals, etc.
- **Dresses:** Unadjusted dresses top of the knee or longer in length that covers the stomach, chest, back, torso, and shoulders with no visible cleavage. AVOID: shorts, leggings, Capris, jeans, corduroy, parachute, or baggy pants

MALES

- **Shoes:** Black/dark leather or patent leather dress shoes with black/dark socks. AVOID: suede, canvas, athletic, etc.
- **Bottoms:** Ankle length dress pants in good condition. AVOID: shorts, jeans, corduroy, parachute, or baggy pants
- **Tops:** Long-sleeved button down dress shirts properly tucked into the pants and a matching tie. Coat/jacket is optional but is required by those going on stage.

Every convention attendee must complete this form and submit with Convention Registration to the Kiwanis District Office.

Updated 11/2013